



# Hours Not Worked Community Services

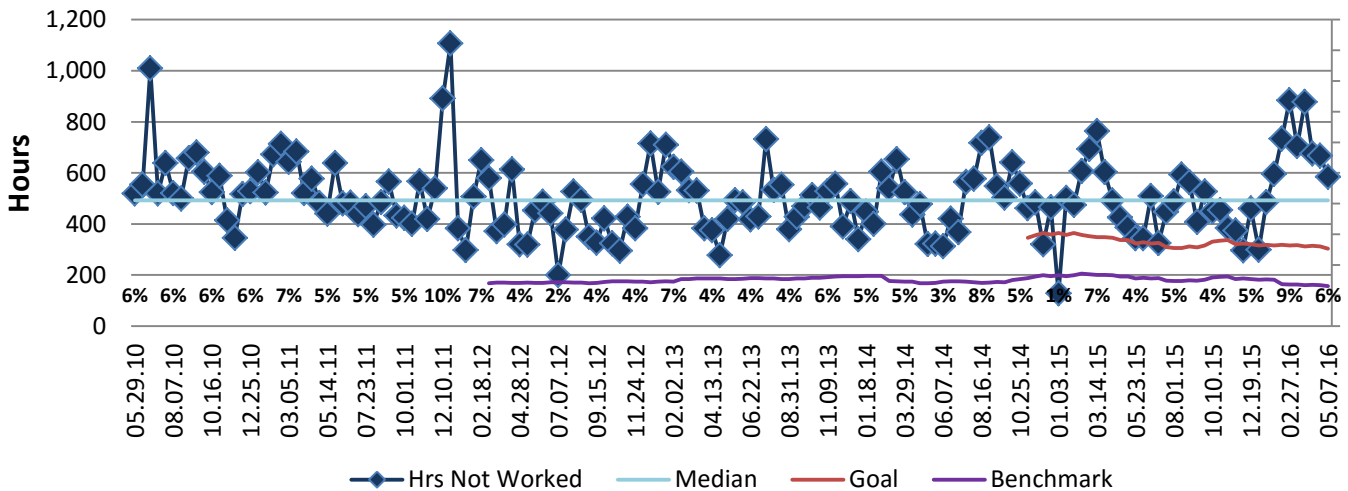
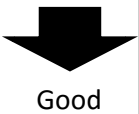


KPI Owner: Gena Redmon

Process: Time & Attendance

Baseline, Goal, & Benchmark		Source Summary	Continuous Improvement Summary		
Baseline: FY2014 4.9% average. Goal: Reduce hours not worked to 3.3% (mean of baseline and benchmark) by June 2015.  Benchmark: Local Government Rate of 1.7%		Data Source: Payable Time PeopleSoft  Goal Source: Scope Summary  Benchmark Source: Bureau Labor Statistics	Plan-Do-Check-Act Step 4: Generate and prioritize potential solutions Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays), rate calculated by dividing by total standard hours Why Measure: Better understand culture impact on employee attendance Next Improvement Step: pilot solutions		
How Are We Doing?					
05.10.15-05.07.16 12 Month Goal	05.10.15-05.07.16 12 Month Actual		04.24.16-05.07.16 Goal	04.24.16-05.07.16 Actual	
8,268	13,479		304	585	
Hours	Hours		Hours	Hours	

## Hours Not Worked



## 05.10.15-05.07.16 Pareto Analysis

